

**WOLFEBORO ECONOMIC DEVELOPMENT COMMITTEE**  
**REGULAR MEETING**  
**Tuesday, September 9, 2008**  
**MINUTES**

**Members Present:** Frank Giebutowski, Acting Chairman, Gene Leone, Vice-Chairman, Kristi Ginter, Selectmen's Representative, Mike Cooper, Mary DeVries, Tony Triolo, Members.

**Members Absent:** Dave Tower, Denise Roy-Palmer, Bob Reid, Members.

**Staff Present:** Lee Ann Keathley, Secretary.

*Acting Chairman Giebutowski opened the meeting at 8:03 AM.*

**Consideration of Minutes**  
**August 12, 2008**

**It was moved by Kristi Ginter and seconded by Tony Triolo to approve the August 12, 2008 Wolfeboro Economic Development Committee minutes as submitted. All members voted in favor. The motion passed.**

**Discussion Items**

➤ **Talking Points in support of Economic Development study / Hiring an Economic Development Director / Favoring Economic Development**

Referencing the above named document (see attached), the Committee polled the top 3 talking points, as follows;

Tony Triolo: Talking Point numbers 1, 8 & 4

Mary DeVries: Talking Point numbers 4 & 3

Mike Cooper: Talking Point numbers 4, 2, 1 & 3; recommending that #4 & #2 be combined

Kristi Ginter: Talking Point numbers 7, 8 & 10.1

Gene Leone: Talking Point numbers 4, 1 & 3; recommending revised language for #3

Frank Giebutowski: Talking Point numbers 1, 2 & 6

Dave Tower (via email): Talking Point numbers 1, 4 & 2

Denise Roy-Palmer (via email): Talking Point numbers 10, 2 & 4

Following further review and discussion of the document, the Committee recommended the following changes;

- #1, 3<sup>rd</sup> line; strike "Hopefully the RFP" & replace with "The study"
- #1, 4<sup>th</sup> line; strike "the" between to & current
- #2, 1<sup>st</sup> line; strike "structure", insert "focus"
- Combine #'s 2 & 4

Frank Giebutowski stated he would make the changes and send the revised document via email.

Gene Leone questioned whether the Town has agreed to the study.

Frank Giebutowski replied no.

Kristi Ginter stated the BOS has agreed to put money in the budget for a study.

Referencing Talking Point #3, Kristi Ginter expressed concern that such would be misinterpreted and noted that it is very important to hear from Mr. Cooper as a business person in the community.

Mike Cooper recommended placing #3 with other talking points that include Huggins Hospital, Chamber of Commerce, Downtown shops, etc. and for it to be used as an example.

Frank Giebutowski noted that numbers 1,2 & 4 relate to the importance of the study rather than the importance of an Economic Development Director.

Gene Leone stated the study provides the analysis for such.

Tony Triolo stated the study would provide information as to whether an Economic Development Director is warranted.

➤ **Schedule & Communication Strategies**

Kristi Ginter recommended a conference between the EDC and the BOS; submit a request to be placed on the BOS agenda.

The Committee tentatively scheduled to attend the 10/15/08 BOS meeting.

The Committee reviewed the Budget Committee's process regarding the review of departmental budgets.

Following review of the RFP deadline (9/26/08), the Committee scheduled a meeting to review and discuss the RFP's for 9/30/08, 8 AM and requested Staff to provide the members copies of the RFP's on 9/26/08. The Committee also requested the attendance of Rob Houseman, Director of Planning & Development at that meeting.

**Old Business**

➤ **Evaluation Matrix**

Frank Giebutowski stated Denise Roy-Palmer would be distributing the matrix this week.

**It was moved by Tony Triolo and seconded by Kristi Ginter to adjourn the September 9, 2008 Economic Development Committee meeting. All members voted in favor.**

*EDC meetings scheduled for Tuesday, September 30, 2008 and October 14, 2008 @ 8 AM at the Offices of Leone, McDonnell & Roberts.*

*There being no further business before the Committee, the meeting adjourned at 8:52 AM.*

Respectfully Submitted,

Lee Ann Keathley